

ATTENTION SUPPLY CHAIN MANAGEMENT STUDENTS

\$7,500 SCHOLARSHIP AWARDS



2020 Scholarship Award Program Qualification Criteria and Application Requirements

Your application will consist of:

1. **Your resume** (please include your family home address as well as your school address and telephone number where you can be contacted.)
2. Official certified copy of your **most recent** college-grade **transcript (hardcopy) sent to us by the Registrar's Office**. In most instances, this copy will reflect your Fall 2019 results. (See Additional Information below.)
3. A **letter of recommendation** about you from one of your transportation / logistics / supply-chain management professors. (See Additional Information – next page.)
4. Your **one-page composition** (original writing, double spaced) on one of the following topics:
 - a. Describe what you feel would be your ideal job, upon graduation, in the field of transportation, logistics or supply chain management, and why; or
 - b. Tell us about your most interesting transportation, logistics or supply chain management class to date, and how you feel you might use the course content in your first job after graduating; or
 - c. Describe or highlight one aspect of one of your internships or out-of-classroom work experiences which you anticipate will help you become a more qualified supply chain management professional and a better leader in transportation, logistics or supply chain management.

**APPLICATIONS MUST BE POSTMARKED, EMAILED OR FORWARDED BY
OVERNIGHT SERVICE NO LATER THAN 11:59PM FEBRUARY 16, 2020**

Qualification Criteria:

1. Student must be a U.S. citizen currently enrolled in an accredited four-year college program (US) with a major in supply chain management, transportation, distribution, logistics, or industrial engineering ^{NOTE 1}.
- NOTE 1 Industrial Engineering majors must have completed substantial work in Supply Chain related courses.
2. Student may not have previously received a Traffic Club of Pittsburgh scholarship award.
3. Student must have completed his or her sophomore year (or one-half of graduating credit requirements) and completed a minimum of two (2) Supply-Chain courses consisting of not fewer than six (6) Supply Chain credit hours.
4. Student's certified transcript must indicate that a minimum cumulative, as well as major, grade point average of 3.00 or higher (on a 4.0-based scale) has been achieved.
5. **Selected candidates MUST be present in Pittsburgh on the occasion of the Traffic Club of Pittsburgh 118th Annual Dinner (Thursday March 19, 2020) in person to receive their \$7,500 scholarship award.**
6. If selected, a candidate must return to the club a completed tax identification information form in advance of the March 19 event; a separate form will be provided for this purpose to selected candidates.

Forward application to: **or** **email no later than Feb 16, 2020 to**
Traffic Club of Pittsburgh **info@trafficclubofpittsburgh.org**
Attn: Scholarship Committee **➔ Note: Certified transcript must be sent**
3361 Stafford Street **by the registrar's office to the street**
Pittsburgh, PA 15204-1441 **mailing address shown to the left.**

Scholarship awards will be not less than \$7,500 each.

Additional Information:

- Qualified students who have applied but were not selected in a prior year are encouraged to apply for the 2020 awards. Students in their senior year are free to apply provided they meet all of the qualification criteria.
- Your **transcript** must be a hardcopy document mailed to us directly by the Registrar's Office.

(continued on next page)

- The **letter of recommendation** may be a hardcopy, an email sent directly to us by the professor or an attachment to an email sent directly to us by the professor. Email transmissions must be received at info@trafficclubofpittsburgh.org from the author's email account. Hardcopies may be sent directly to us by the professor or included with your other materials. Hardcopies must be signed by the professor.
- Your name should appear somewhere on your **one-page composition**. If you submitted an application for the 2019 awards, it is strongly recommended that you pick a different topic for your 2020 application.
- Documents forwarded electronically should be in pdf, doc, docx, xls or xlsx format.
- Bindings, cover sheets and folders are discouraged and will be discarded prior to the selection process.
- Some of our scholarship donors may be interested in reviewing your resume for recruiting purposes. Absent your advice to the contrary, we would like to oblige these requests from our donors. Their generosity permits our program to grow. If you prefer that your resume not be distributed beyond the scholarship selection committee, simply let us know that at that time it is forwarded to us. A cover letter or email message (info@trafficclubofpittsburgh.org) would be an appropriate way of letting us know. You do not need to state a reason. An election not to share will have no bearing upon the evaluation of your application. In no event will transcripts, recommendations or compositions be shared beyond the scholarship selection committee.
- Cover letters or email-transmittal messages are optional and are not considered in the selection process.
- Each of the four items required to complete your application must be sent to us by the **deadline** for sending your application, that is, **February 16, 2020**. Application materials received after that date will be considered provided that they have been sent to us in the proper manner on or prior to that date. Application materials will not be returned.
- Coursework in which you are currently enrolled but have not yet completed cannot be counted toward meeting the requirement to have completed a minimum of two courses and a minimum of six credit hours in your major field of study.
- If you have a specific question about the application process or need clarification, please send your inquiry to info@trafficclubofpittsburgh.org. Inquiries will not postpone or otherwise affect the deadline for applications.
- Receipt of your completed application will be acknowledged by email from the Secretary-Treasurer's office after all four required items (resume, transcript, recommendation and composition) have been received. Email acknowledgment will be sent to the address appearing on your resume. Please allow 2 to 3 business days for acknowledgment. Acknowledgment means only that the documents (hardcopy or digital) have arrived and does not connote that they have been reviewed or evaluated.
- If you are selected, you will be contacted by telephone by a Scholarship Committee representative. It is very important that your contact information be accurate so that we may reach you in late February and early March.
- Successful candidates will receive a **free two-year membership** in the Traffic Club of Pittsburgh. You will find it a great networking organization for new jobs and to get technical assistance for job-related problems.

The Traffic Club of Pittsburgh, first organized in 1903, is dedicated to promoting progress, professionalism, cooperation and scholarship in our transportation communities and across North America.

∞ ∞ ∞ *visit us at trafficclubofpittsburgh.org* ∞ ∞ ∞